

**RECOMMENDATION:**

Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on November 15, 2023

**Minutes for Meeting - ATN Board of Directors Meeting**

11/15/2023 | 03:00 PM - (GMT-05:00) Eastern Time (US & Canada)  
City of Anaheim – 5<sup>th</sup> Floor Large Conference Room

**Members Present (12)**

Diana Kotler; Fred Brown; Phil Aldax; Carlos Castellanos; Karalee Darnell; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; Sarah Monks; William O’Connell; Bharat Patel; Merit Tully

**Other Attendees**

Fred Whitaker, Cummins & White LLP; Cathy Dutton, Ex-Officio Director; Todd Priest, Todd Priest & Associates; Melissa Andrade, Todd Priest & Associates; Christina Dawson, Visit Anaheim; Matt Hicks, ocV!BE; Tim Ransom, Courtyard Anaheim Convention Center; Araceli Castaneda, ATN; Jim Appleby, ATN; Chris Nuccio, ATN; Monica Pascua, ATN; Jim Hetrick, ATN; Aaron Chaves, PCAM,LLC; Joe Alcock, City of Anaheim; Trevor Mathias, OCTA

**CALL TO ORDER**

Meeting called to order at 3:06 p.m. by Vice Chairman of the Board Fred Brown

**WELCOME & INTRODUCTIONS**

**ADDITIONS/DELETIONS**

Motion by Jennifer Jeanblanc, seconded by Bharat Patel to delete agenda item 13. Motion carried at 3:10 p.m.

YEAS: Fred Brown; Phil Aldax; Carlos Castellanos; Karalee Darnell; Santiago Garcia; Ronald Kim; Sarah Monks; William O’Connell; Merit Tully

NAYS: None

ABSTAIN: None

**PUBLIC COMMENTS**

(none)

**SPECIAL CALENDAR**

1. Presentation of Resolutions to:

Operator of the Month of August:	John Lee
Operator of the Month of September:	Suevale Kolone
Operator of the Month of October:	Eulalio Rivera
Operator of the Quarter:	Kevin Case



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CONSENT CALENDAR:

*Items 2 - 11 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff, or the public request the item to be discussed and/or removed from the consent calendar for separate action:*

2. Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on August 23, 2023
3. Receive and file status report pertaining to Anaheim Transportation Network operations ATN Focus Area Reports – August through October 2023
4. Receive and file Anaheim Transportation Network Operating Reports
  - a. Operational Performance Report – August through October 2023
  - b. Operations Contract Penalty Report August 2023
  - c. Maintenance: Mileage & Road Call Report – August through October 2023
  - d. Safety & Training: Safety & Security Report – August through October 2023
5. Receive and file Anaheim Transportation Network Brand Management and Business Development Report August through October 2023
  - a. Membership and Outreach Report
  - b. Customer Service Report
  - c. Sales Performance Report
  - d. Social Media, Public Relations, and Communications Report
6. By motion, approve the Anaheim Transportation Network Annual Membership Investment Rates for Calendar Year 2024
7. By motion, approve Anaheim Transportation Network Board of Directors meeting schedule and meeting location for Calendar Year 2024
8. Receive and file Anaheim Transportation Network Financials Statements through September 2023. By motion, approve credit card payments for August through October 2023
9. Receive and file Independent Auditor’s Report of Anaheim Transportation Network Financial Statements for fiscal year ending June 30, 2023, and authorize staff to release the Independent Auditor’s Report to appropriate agencies. Authorize independent auditor to initiate Single Audit, A-133, financial report
10. By Resolution No. 2023-05 approve recommendation to exercise the first one-year option for the service agreement between Anaheim Transportation Network and PCAM LLC (Parking Company of America, Inc.) setting terms and conditions for provision of public transportation services based on the proposal submitted in response to Request for Proposals #2021-002
11. By motion, authorize Anaheim Transportation Network Chief Executive Officer to execute certain Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal





changes that do not substantially change the term and conditions of the Purchase Orders

Motion by Karalee Darnell, seconded by William O'Connell. Motion carried at 3:19 p.m.  
YEAS: Fred Brown; Phil Aldax; Carlos Castellanos; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; Sarah Monks; Bharat Patel; Merit Tully  
NAYS: None  
ABSTAIN: None

*END OF CONSENT CALENDAR*

BOARD WORKSHOP:

12. By Resolution No. 2023-06 approve public participation and outreach schedule for adoption of Anaheim Transportation Network Title VI Plan. Set a public hearing date for Wednesday, January 24, 2024, for approval for Anaheim Transportation Network 2024 Title VI Plan Update

Motion by Fred Brown, seconded by Carlos Castellanos. Motion carried at 3:25 p.m.  
YEAS: Phil Aldax; Karalee Darnell; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; Sarah Monks; William O'Connell; Bharat Patel; Merit Tully  
NAYS: None  
ABSTAIN: None

ACTION ITEMS:

13. By motion, accept draft Advancing Neighborhood Network of All (ANNA) Strategic Planning and Partnerships Multimodal Transportation Plan and open a 30-day public comment period

STATUS REPORTS:

14. Educational trip to Washington DC
15. Cal-ITP Tap2Ride Program Deployment

Adjourn Anaheim Transportation Network Board of Directors Meeting 3:45 p.m.

Convene Anaheim Transportation Network General Membership Meeting 3:45 p.m.

16. Receive and file proposed Anaheim Transportation Network 2024 Legislative Platform

Motion by Fred Brown, seconded by Phil Aldax. Motion carried at 3:50 p.m.  
YEAS: Carlos Castellanos; Karalee Darnell; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; Sarah Monks; William O'Connell; Bharat Patel; Merit Tully  
NAYS: None  
ABSTAIN: None



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17. Receive and file proposed Anaheim Transportation Network 2024 Work Program

Motion by Fred Brown, seconded by Sarah Monks. Motion carried at 3:56 p.m.

YEAS: Phil Aldax; Carlos Castellanos; Karalee Darnell; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; William O'Connell; Bharat Patel; Merit Tully

NAYS: None

ABSTAIN: None

18. Anaheim Transportation Network Board of Directors Nominations and Elections:

a. Election of the 2024 ATN Board of Directors

b. Announcement of 2024 ATN Board of Directors

Adjourn Anaheim Transportation Network General Membership Meeting 3:58 p.m.

*Reconvene ATN Board of Directors Meeting and report from ATN Legal Counsel*

Adjournment of the Anaheim Transportation Network Board of Directors Meeting at 3:59 p.m.

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