



RECOMMENDATION:

Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on June 26, 2024

Minutes for Meeting - ATN Board of Directors Meeting

06/26/2024 | 03:00 PM - (GMT-05:00) Eastern Time (US & Canada)

City of Anaheim – 5th Floor Large Conference Room

Members Present (10)

Diana Kotler; Paul Sanford; Phil Aldax; Karalee Darnell; Jen Jeanblanc; Ronald Kim; William O’Connell; Bharat Patel; Timothy Ransom; Donovan Stephens

Other Attendees

Fred Whitaker, Cummins & White LLP; Cathy Dutton, Ex-Officio Director; Todd Priest, Todd Priest & Associates; Melinda Andrade, Todd Priest & Associates; Luis Campillo, Marriott Suites Garden Grove; Jim Appleby, ATN; David Ortega, ATN; Chris Nuccio, ATN; Caroline Coykendall, ATN; Araceli Castaneda, ATN; Monica Pascua, ATN; Jim Hetrick, ATN; Aaron Chaves, PCAM, LLC; Rafael Cobin, City of Anaheim; Trevor Mathias, OCTA; Cynthia Torres, ATN; Lilia Queen, ATN; Joe Alcock, City of Anaheim

CALL TO ORDER

Meeting called to order at 3:05 p.m. by Chairman of the Board Paul Sanford

WELCOME & INTRODUCTIONS

ADDITIONS/DELETIONS


(none)

PUBLIC COMMENTS

(none)

SPECIAL CALENDAR

1. Presentation of Resolutions to:
Operator of the Month of March: Michael Tran
Operator of the Month of April: Victor Benton
Operator of the Month of May: Eunice Gamez
Operator of the Quarter: Michael Tran
2. By Motion, appoint Luis Campillo, with Marriott Suites Garden Grove, to fill a Board of Director vacancy. Establish ATN Ad Hoc Finance Committee comprised of

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Director Castellanos, Director Ransom, and Director Jeanblanc. Amend ATN meeting schedule

Motion by Paul Sanford, seconded by Bharat Patel. Motion carried at 3:09 p.m.

YEAS: Phil Aldax; Karalee Darnell; Jen Jeanblanc; Ronald Kim; William O'Connell; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

CONSENT CALENDAR:

Items 3 - 13 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff, or the public request the item to be discussed and/or removed from the consent calendar for separate action:

3. Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on March 27, 2024

Budget Impact: None

4. By Motion, authorize Anaheim Transportation Network CEO to extend Sustainability in Transportation Equity Program grant agreement with California Air Resources Board to March 31, 2025. Authorize Anaheim Transportation Network CEO to extend related professional services agreement with Arcadis US Inc.

Budget Impact: None. Grant funding carry over to FY 24/25 budget

5. By Motion, approve Anaheim Transportation Network updates to the Procurement Manual to include new federal clauses

Budget Impact: None

6. By Motion, authorize Anaheim Transportation Network CEO to execute a professional services agreement in the amount not to exceed \$110,000 with Insight Strategies to lead strategic organizational and financial restructuring

Budget Impact: Included in the FY2024/2025 Operating Budget

7. By Motion, authorize Anaheim Transportation Network CEO to enter into an engagement with Carpenter, Petersen & Associates as interim financial advisor to review Fiscal Year 2023/2024 Financial Statements, prepare for Fiscal Year 2023/2024 financial audit and present recommendations to Ad Hoc Finance Committee and Board of Directors

8. By Motion, authorize Anaheim Transportation Network CEO to execute an extension to the professional services agreement for \$59,400 with Blais & Associate through June 30, 2025, to administer grant application development, submission and administration functions

Budget Impact: Included in the FY2024/2025 Operating Budget

9. By Motion, receive and file A-133 Single Audit financial report for FY2023/2024 and authorize Anaheim Transportation Network CEO to execute a professional services



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agreement for the preparation of FY 2023/2024 year-end audited financial statements with Brown Armstrong Certified Public Accountants

Budget Impact: Included in the FY2024/2025 Operating Budget

10. By Motion, authorize Anaheim Transportation Network to receive \$2,700,000 from the Anaheim Tourism Improvement District Transportation Committee. Amend Anaheim Transportation Network operating budget for Fiscal Year 2023/2024 accordingly

Budget Impact: Amend FY2024/2025 Operating Budget by \$2,700,000

11. By Motion, authorize Anaheim Transportation Network CEO to execute, with legal counsel concurrence, certain pass-through funding agreements for \$5,649,800 between the City of Anaheim and Anaheim Transportation Network for the receipt of awarded FY21 and FY23 Low No Emission funds for the purchase of fifteen 40-foot Zero Emission Buses, related charging equipment and infrastructure

Budget Impact: Amend Capital Improvement Program by \$5,649,800

12. By Motion, authorize Anaheim Transportation Network CEO to execute, with legal counsel concurrence, a pass-through funding agreement for \$305,120 between the City of Anaheim and Anaheim Transportation Network for the receipt of Areas of Persistent Poverty funding to conduct a study for three disadvantaged census tracts to assess equity through mobility

Budget Impact: None. Grant funding carry over to FY 24/25 budget

13. By Motion, authorize Anaheim Transportation Network to execute certain Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal changes that do not substantially change the term and conditions of the Purchase Orders

Motion by Paul Sanford, seconded by Karalee Darnell for items 3-6 and 11-13. Motion carried at 3:10 p.m.

YEAS: Phil Aldax; Jen Jeanblanc; Ronald Kim; William O'Connell; Bharat Patel; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None


Motion by Karalee Darnell, seconded by Ronald Kim to authorize ATN CEO to enter into a 60-day engagement not to exceed \$10,000 a month with Carpenter, Peterson & Associates. Motion carried at 3:40 p.m.

YEAS: Phil Aldax; Jen Jeanblanc; William O'Connell; Bharat Patel; Timothy Ransom; Donovan Stephens


NAYS: None

ABSTAIN: None

Motion by Paul Sanford, seconded by Donovan Stephens for item 8. Motion carried at 3:53 p.m.

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YEAS: Phil Aldax; Karalee Darnell; Jen Jeanblanc; Ronald Kim; William O'Connell; Bharat Patel; Timothy Ransom

NAYS: None

ABSTAIN: None

Motion by Karalee Darnell, seconded by Phil Aldax for item 9. Motion carried at 3:53 p.m.

YEAS: Jen Jeanblanc; Ronald Kim; William O'Connell; Bharat Patel; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

Motion by Paul Sanford, seconded by Ronald Kim for item 10. Motion carried at 3:55 p.m.

YEAS: Phil Aldax; Karalee Darnell; Jen Jeanblanc; William O'Connell; Bharat Patel; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

END OF CONSENT CALENDAR

BOARD WORKSHOPS & PRESENTATIONS:

14. By Motion receive and file status report pertaining to Anaheim Transportation Network Operations, Fleet Maintenance Brand Management, and Business Development Report efforts for March through May 2024

ACTION ITEMS

15. By Resolution No. 2024-003 transmit operational funding request to Anaheim Tourism Improvement District Transportation Committee, or successor agency for Anaheim Transportation Network's operational funding request to support sustainable public transit service for Fiscal Year 2024/25 through Fiscal Year 2028/29 _Continued from Board of Directors Budget Workshop meeting on June 3, 2024

Motion by Paul Sanford, seconded by Donovan Stephens Motion carried at 4:42 p.m.

YEAS: Phil Aldax; Jen Jeanblanc; Ronald Kim; William O'Connell; Bharat Patel; Timothy Ransom


NAYS: None

ABSTAIN: Karalee Darnell

16. By Resolution No. 2024-004 adopt Anaheim Transportation Network Fiscal Year 2024/2025 Operating Budget, amend Capital Improvement Program, carry-over remaining grant awarded funds and authorize Anaheim Transportation Network Chief

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Executive Officer to amend certain services agreements, in accordance with the approved fiscal program for the agency

Motion by Paul Sanford, seconded by Bharat Patel to adopt ATN Fiscal Year 2024/2025 Operating Budget, amend Capital Improvement Program, carry-over remaining grant awarded funds and authorize Anaheim Transportation Network Chief Executive Officer to amend certain services agreements, in accordance with the approved fiscal program for the agency and for it to be reviewed and adjusted quarterly. Motion carried at 5:19 p.m.

YEAS: Phil Aldax; Karalee Darnell; Jen Jeanblanc; Ronald Kim; William O'Connell; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

BOARD UPDATES:

Claudina Site Opening – April 26, 2024
Triennial Review Outcome

Recess of the Anaheim Transportation Network Board of Directors Meeting at 5:20 p.m.

CLOSED SESSION – 3 ITEMS:

1. Conference with Real Property Negotiators (Gov. Code section 54956.8.)


Property Address(es): 1213-1227 South Claudina, Anaheim, CA 92805
200 East Ball Road., Anaheim, CA 92805

Agency Negotiator: Diana Kotler, CEO
Negotiating Parties: Jim Appleby, Director of Operations
Fred Whitaker, Cummins & White LLC
Todd Priest, Todd Priest & Associates

Under Negotiations: Relocation and land exchange
Authorize ATN staff and legal counsel to proceed with real estate negotiations for a purchase and sale agreement between ATN and City of Anaheim

Property Address(es): 1354 South Anaheim Blvd., Anaheim, CA 92805
200 East Ball Road., Anaheim, CA 92805

Agency Negotiator: Diana Kotler, CEO
Negotiating Parties: Jim Appleby, Director of Operations
Fred Whitaker, Cummins & White LLC
Todd Priest, Todd Priest & Associates

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Under Negotiations: Mixed-Use & Workforce Housing Transit Oriented Development Project. Appoint an Ad Hoc Committee to proceed with Best and Final Offer (BAFO) Negotiations


2. Personnel Matter – Public Employee Performance Evaluation Pursuant to Govt. Code § 5457(b)(1) – Title: CEO

Reconvene Anaheim Transportation Network Board of Directors Meeting at 5:45 p.m.

Adjourn Anaheim Transportation Network Board of Directors Meeting at 5:45 p.m.

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