



# BOARD OF DIRECTORS BUDGET WORKSHOP MEETING AGENDA

**DATE:** WEDNESDAY, JUNE 26, 2024  
**TIME:** 3:00 PM – 5:00 PM  
**LOCATION:** CITY OF ANAHEIM  
5th FLOOR SOUTH CONFERENCE ROOM  
200 SOUTH ANAHEIM BOULEVARD  
ANAHEIM, CA 92805

**Livestream Meeting Link:** [zoom.us/join](https://zoom.us/join)  
**Meeting ID:** 818 5468 1202

## BOARD OF DIRECTORS

- **Paul Sanford**  
*Chairperson*
- **Fred Brown**  
*Vice Chair*
- **Phil Aldax**  
*Director*
- **Carlos Castellanos**  
*Director*
- **Karalee Darnell**  
*Director*
- **Christina Dawson**  
*Director*
- **Matt Hicks**  
*Director*
- **Jen Jeanblanc**  
*Director*
- **Ronald Kim**  
*Director*
- **Sarah Monks**  
*Director*
- **William O’Connell**  
*Director*
- **Bharat Patel**  
*Director*
- **Timothy Ransom**  
*Director*
- **Donovan Stephens**  
*Director*
- **Vacant**  
*Director*
- **Cathy Dutton**  
*Ex-Officio Director*
- **Diana Kotler**  
*CEO*

**ORDER OF BUSINESS:** All regular meetings of the ATN begin at 3:00 P.M. Public hearings begin at the beginning of the ATN’s Board of Directors meetings at 3:00 P.M. unless otherwise noted. Closed sessions, if listed, shall begin immediately following “Other Business” or the last item on the open session agenda, or such other time as noted.

**REPORTS:** Copies of all agenda items and reports are available for review in the ATN office and at [rideART.org](http://rideART.org). Any writings or documents provided to a majority of the ATN Board of Directors regarding any item on this agenda (other than writings legally exempt from public disclosure) after distribution of the agenda packet will be made available for public inspection in the Anaheim Transportation Network, located at 1354 S. Anaheim Blvd., Anaheim, CA 92805, during regular business hours.

**ADDITIONS/DELETIONS TO THE AGENDA:** Finding that there is a need to take immediate action and that the need for action came to the attention of the ATN Board subsequent to the agenda being posted, a 2/3 vote being required.

**PUBLIC COMMENTS:** Public comments regarding any agenda items or matters within the jurisdiction of the ATN, other than a public hearing item may be made at the time noted “Public Comments”. This is the only opportunity for public input except for scheduled public hearing items. The Chairperson will separately call for testimony at the time of each public hearing. If you wish to speak, please do so at the appropriate time and state your name and address for the record. The time limit established for public comments is three minutes per speaker unless a different time limit is announced. Testimony during public hearings is not subject to the three-minute time limit but speakers are encouraged to be brief. The Chairperson may limit the length of comments during public hearings due to the number of persons wishing to speak or if comments become repetitious or irrelevant. Pursuant to Government Code Section 54954.2(a)(2), no action or discussion by the Anaheim Transportation Network shall be undertaken on any item not appearing on the posted agenda, except to briefly provide

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## CALL TO ORDER

Anaheim Transportation Network Board of Directors Meeting

## WELCOME & INTRODUCTIONS

## ADDITIONS/DELETIONS TO THE AGENDA

## PUBLIC COMMENTS

## SPECIAL CALENDAR:

1. **Presentation of Resolutions to:**  
Operator of the Month of March: **Michael Tran**  
Operator of the Month of April: **Victor Benton**  
Operator of the Month of May: **Eunice Gamez**  
Operator of the Quarter: **Michael Tran**
2. [By Motion, appoint Luis Campillo, with Marriott Suites Garden Grove, to fill a Board of Director vacancy. Establish ATN Ad Hoc Finance Committee comprised of Director Castellanos, Director Ransom, and Director Jeanblanc. Amend ATN meeting schedule](#)

## CONSENT CALENDAR:

*Items 3 - 13 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff, or the public request the item to be discussed and/or removed from the consent calendar for separate action:*

3. [Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on March 27, 2024](#)  
**Budget Impact: None**
4. [By Motion, authorize Anaheim Transportation Network CEO to extend Sustainability in Transportation Equity Program grant agreement with California Air Resources Board to March 31, 2025. Authorize Anaheim Transportation Network CEO to extend related professional services agreement with Arcadis US Inc.](#)  
**Budget Impact: None. Grant funding carry over to FY 24/25 budget**
5. [By Motion, approve Anaheim Transportation Network updates to the Procurement Manual to include new federal clauses](#)  
**Budget Impact: None**
6. [By Motion, authorize Anaheim Transportation Network CEO to execute a professional services agreement in the amount not to exceed \\$110,000 with Insight Strategies to lead strategic organizational and financial restructuring](#)  
**Budget Impact: Included in the FY2024/2025 Operating Budget**



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7. By Motion, authorize Anaheim Transportation Network CEO to enter into an engagement with Carpenter, Petersen & Associates as interim financial advisor to review Fiscal Year 2023/2024 Financial Statements, prepare for Fiscal Year 2023/2024 financial audit and present recommendations to Ad Hoc Finance Committee and Board of Directors
8. By Motion, authorize Anaheim Transportation Network CEO to execute an extension to the professional services agreement for \$59,400 with Blais & Associate through June 30, 2025, to administer grant application development, submission and administration functions  
Budget Impact: Included in the FY2024/2025 Operating Budget
9. By Motion, receive and file A-133 Single Audit financial report for FY2023/2024 and authorize Anaheim Transportation Network CEO to execute a professional services agreement for the preparation of FY 2023/2024 year-end audited financial statements with Brown Armstrong Certified Public Accountants  
Budget Impact: Included in the FY2024/2025 Operating Budget
10. By Motion, authorize Anaheim Transportation Network to receive \$2,700,000 from the Anaheim Tourism Improvement District Transportation Committee. Amend Anaheim Transportation Network operating budget for Fiscal Year 2023/2024 accordingly  
Budget Impact: Amend FY2024/2025 Operating Budget by \$2,700,000
11. By Motion, authorize Anaheim Transportation Network CEO to execute, with legal counsel concurrence, certain pass-through funding agreements for \$5,649,800 between the City of Anaheim and Anaheim Transportation Network for the receipt of awarded FY21 and FY23 Low No Emission funds for the purchase of fifteen 40-foot Zero Emission Buses, related charging equipment and infrastructure  
Budget Impact: Amend Capital Improvement Program by \$5,649,800
12. By Motion, authorize Anaheim Transportation Network CEO to execute, with legal counsel concurrence, a pass-through funding agreement for \$305,120 between the City of Anaheim and Anaheim Transportation Network for the receipt of Areas of Persistent Poverty funding to conduct a study for three disadvantaged census tracts to assess equity through mobility  
Budget Impact: None. Grant funding carry over to FY 24/25 budget
13. By Motion, authorize Anaheim Transportation Network to execute certain Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal changes that do not substantially change the term and conditions of the Purchase Orders

END OF CONSENT CALENDAR



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**BOARD WORKSHOPS & PRESENTATIONS:**

14. [By Motion receive and file status report pertaining to Anaheim Transportation Network Operations, Fleet Maintenance Brand Management, and Business Development Report efforts for March through May 2024](#)

**ACTION ITEMS:**

15. [By Resolution No. 2024-003 transmit operational funding request to Anaheim Tourism Improvement District Transportation Committee, or successor agency for Anaheim Transportation Network’s operational funding request to support sustainable public transit service for Fiscal Year 2024/25 through Fiscal Year 2028/29](#) Continued from Board of Directors Budget Workshop meeting on June 3, 2024
16. [By Resolution No. 2024-004 adopt Anaheim Transportation Network Fiscal Year 2024/2025 Operating Budget, amend Capital Improvement Program, carry-over remaining grant awarded funds and authorize Anaheim Transportation Network Chief Executive Officer to amend certain services agreements, in accordance with the approved fiscal program for the agency](#)

**BOARD UPDATES:**

**Claudina Site Opening – April 26, 2024**  
**Triennial Review Outcome**

Recess Anaheim Transportation Network Board of Directors Meeting

**CLOSED SESSION – 3 ITEMS:**


17. **Conference with Real Property Negotiators (Gov. Code section 54956.8.)**

Property Address(es): 1213-1227 South Claudina, Anaheim, CA 92805  
200 East Ball Road., Anaheim, CA 92805

Agency Negotiator: Diana Kotler, CEO  
Negotiating Parties: Fred Whitaker, Cummins & White LLC  
Todd Priest, Todd Priest & Associates

Under Negotiations: Relocation and land exchange  
Authorize ATN staff and legal counsel to proceed with real estate negotiations between ATN and City of Anaheim

Property Address(es): 1354 South Anaheim Blvd., Anaheim, CA 92805  
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Agency Negotiator: Diana Kotler, CEO  
Negotiating Parties: Fred Whitaker, Cummins & White LLC  
Todd Priest, Todd Priest & Associates

Under Negotiations: Mixed-Use & Workforce Housing Transit Oriented Development Project. Authorize ATN staff and appointed Ad Hoc Committee to proceed with real estate negotiations for Best and Final Offer (BAFO) Negotiations

**18. Personnel Matter – Public Employee Performance Evaluation Pursuant to Govt. Code § 5457(b)(1) – Title: CEO**

Reconvene Anaheim Transportation Network Board of Directors Meeting


Adjourn Anaheim Transportation Network Board of Directors Meeting

Next regular Anaheim Transportation Network Board of Directors meeting will take place at City of Anaheim 5<sup>th</sup> Floor Conference Room at 200 South Anaheim Boulevard, Anaheim, on Wednesday, September 28, 2024

**POSTING STATEMENT:** On June 21, 2024, a true and correct copy of this agenda was posted at the Anaheim Transportation Network offices at 1354 South Anaheim Blvd., Anaheim, 92805; at 200 South Anaheim Boulevard, Anaheim, CA 92805 and on ATN web site at [rideART.org](http://rideART.org).

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting may request such modification, accommodation, aid, or service by contacting the Anaheim Transportation Network either in person at 1354 South Anaheim Boulevard, Anaheim, California, or by telephone at (714) 563-5287, no later than 10:00 AM on the day preceding the scheduled meeting.

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