

RECOMMENDATION:

Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on January 24, 2024

Minutes for Meeting - ATN Board of Directors Meeting

01/24/2024 | 03:00 PM - (GMT-05:00) Eastern Time (US & Canada)
City of Anaheim – 5th Floor Large Conference Room

Members Present (14)

Diana Kotler; Paul Sanford; Fred Brown; Phil Aldax; Carlos Castellanos; Karalee Darnell; Christina Dawson; Santiago Garcia; Matt Hicks; Jennifer Jeanblanc; Ronald Kim; Bharat Patel; Timothy Ransom; Donovan Stephens

Other Attendees

Fred Whitaker, Cummins & White LLP; Cathy Dutton, Ex-Officio Director; Todd Priest, Todd Priest & Associates; Melinda Andrade, Todd Priest & Associates; Jim Appleby, ATN; Chris Nuccio, ATN; Monica Pascua, ATN; Jim Hetrick, ATN; Aaron Chaves, PCAM,LLC; Joe Alcock, City of Anaheim; Trevor Mathias, OCTA; Cynthia Torres, ATN; Joel Reyes, PCAM, LLC; Kevin Case, PCAM,LLC; Martin Gombert, PV Transit; Julie Freund, Visit Anaheim; Rachel Vandenberg; Rheia Consulting

CALL TO ORDER

Meeting called to order at 3:00 p.m. by Chairman of the Board Paul Sanford

WELCOME & INTRODUCTIONS

ADDITIONS/DELETIONS

(none)

PUBLIC COMMENTS

(none)

SPECIAL CALENDAR

1. Presentation of Resolutions to:

Operator of the Month of November:	Joel Reyes
Operator of the Month of December:	Victor Benton
Operator of the 4th Quarter:	John Lee
Operator of the Year:	Kevin Case
Excellence Award:	Veronica Garcia
Honorable Mention:	Cynthia Torres



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2. Appoint 2024 Anaheim Transportation Network Executive Ad Hoc Committee and approve an appointment to fill a vacancy on the Anaheim Transportation Network Board of Directors:

Paul Sanford	Chairman
Fred Brown	Vice Chair
Karalee Darnell	Secretary
Matt Hicks	Treasurer

Donovan Stephens Appointment

Motion by Bharat Patel, seconded by Santiago Garcia to approve slate. Motion carried at 3:07 p.m.

YEAS: Paul Sanford; Fred Brown; Phil Aldax; Carlos Castellanos; Karalee Darnell; Christina Dawson; Matt Hicks; Jennifer Jeanblanc; Ronald Kim; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

Motion by Karalee Darnell, seconded by Matt Hicks to appoint Donovan Stephens. Motion carried at 3:09 p.m.

YEAS: Paul Sanford; Fred Brown; Phil Aldax; Carlos Castellanos; Christina Dawson; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; Bharat Patel; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

CONSENT CALENDAR:

Items 3 - 11 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff, or the public request the item to be discussed and/or removed from the consent calendar for separate action:

3. Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on November 15, 2023
4. Receive and file status report pertaining to Anaheim Transportation Network operations ATN Focus Area Reports – November through December 2023
5. Receive and file Anaheim Transportation Network Operating Reports
 - a. Operational Performance Report – November through December 2023
 - b. Operations Contract Penalty Report – September through November 2023
 - c. Maintenance Mileage and Road Call Report – November through December 2023
 - d. Safety and Training: Safety and Security Report – November through December 2023
6. Receive and file Anaheim Transportation Network Financials Statements through December 2023. Approve credit card payments through December 2023



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7. Receive and file Anaheim Transportation Network Brand Management and Business Development Report for November and December 2023
 - a. Membership and Outreach Report
 - b. Customer Service Report
 - c. Sales Performance Report
 - d. Social Media, Public Relations, and Communications Report
8. By Motion, authorize Anaheim Transportation Network CEO to exercise the first option of a three-year agreement for professional services agreement with Jason Pavluchuk and Associates to advise on issues pertaining to Federal Transit Administration and other federal matters
9. By Motion, authorize Anaheim Transportation Network CEO to execute a three-year agreement to BusGraphix, LLC for bus wrap services in response to RFP 2023-009
10. By Motion, authorize Anaheim Transportation Network CEO to approve updates to the Anaheim Transportation Network (ATN) Employment Manual and Employee Handbook and authorize ATN to distribute updated Employee Arbitration Acknowledgement Forms
11. By Motion, accept \$450,847 in SGIP funding from Southern California Gas (SoCal Gas) to build MicroGrid and Battery Energy Storage System at Anaheim Transportation Network 1354 South Anaheim Boulevard facility. Authorize CEO, with approval from legal counsel, to execute and/or amend corresponding agreements, as necessary, for implementation of the project
12. By Motion, authorize Anaheim Transportation Network CEO to execute certain Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal changes that do not substantially change the term and conditions of the Purchase Orders

Motion by Paul Sanford, seconded by Fred Brown for items 3-8 and 10-12. Motion carried at 3:11 p.m.

YEAS: Phil Aldax; Carlos Castellanos; Karalee Darnell; Christina Dawson; Santiago Garcia; Matt Hicks; Jennifer Jeanblanc; Ronald Kim; Bharat Patel; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

Motion by Fred Brown, seconded by Timothy Ransom for item 9. Motion carried at 3:19 p.m.

YEAS: Paul Sanford; Phil Aldax; Carlos Castellanos; Karalee Darnell; Christina Dawson; Santiago Garcia; Matt Hicks; Jennifer Jeanblanc; Ronald Kim; Bharat Patel; Donovan Stephens

NAYS: None

ABSTAIN: None



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ACTION ITEMS:

13. By Motion, accept draft Advancing Neighborhood Network of All (ANNA) Strategic Planning and Partnerships Multimodal Transportation Plan and open a 30-day public comment period

Motion by Paul Sanford, seconded by Donovan Stephans. Motion carried at 4:02 p.m.
YEAS: Fred Brown; Phil Aldax; Carlos Castellanos; Karalee Darnell; Christina Dawson; Santiago Garcia; Matt Hicks; Jennifer Jeanblanc; Ronald Kim; Bharat Patel; Timothy Ransom
NAYS: None
ABSTAIN: None

14. By Motion, based on RFP 2023-007 Advisory Services for Alternative Delivery Strategies Evaluation Committee recommendation, authorize Anaheim Transportation Network CEO to execute a professional services agreement with Jones Lang LaSalle Americas, Inc. (JLL) in the amount not to exceed \$613,100

Motion by Matt Hicks, seconded by Christina Dawson. Motion carried at 4:10 p.m.
YEAS: Paul Sanford; Phil Aldax; Carlos Castellanos; Karalee Darnell; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; Bharat Patel; Timothy Ransom; Donovan Stephans
NAYS: None
ABSTAIN: None

15. By Motion, authorize Anaheim Transportation Network CEO to execute a professional services agreement with Visit Anaheim for marketing and outreach of the Workforce Development Program in the amount not to exceed \$103,750

Recusal due to potential conflict of interest from membership on the Visit Anaheim board as well: Paul Sanford; Fred Brown; Christina Dawson; Bharat Patel; Carlos Castellanos; Ronald Kim; Phil Aldax
Recusals reduced the voting members below a quorum necessary for a vote. Lots were drawn to randomly select recused members to vote. Paul Sanford and Ronald Kim drew the lots.

Motion put to a vote at 4:55 p.m.
YEAS: Santiago Garcia; Jennifer Jeanblanc; Timothy Ransom; Donovan Stephans; Matt Hicks; Ronald Kim; Paul Sanford
NAYS: Carlos Castellanos
ABSTAIN: None

16. By Resolution No. 2024-001, authorize Anaheim Transportation Network CEO to submit 2023 Annual Compliance and Stakeholder Report to the City of Anaheim in accordance with the Anaheim Municipal Code Section 1.02.020, Ordinance No. 5911 and Ordinance No. 6464

Motion by Paul Sanford, seconded by Matt Hicks to approve submitting the Stakeholder report as proposed, but also with the future direction to propose a method for independent



verification of compliance with the city of requirements for the Stakeholder report. Motion carried at 4:52 p.m.

YEAS: Paul Sanford; Fred Brown; Phil Aldax; Karalee Darnell; Christina Dawson; Santiago Garcia; Jennifer Jeanblanc; Ronald Kim; Bharat Patel; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: Carlos Castellanos

BOARD WORKSHOPS & PRESENTATIONS:

17. Receive and file information presented by Anaheim Transportation Network legal counsel, Cummins & White, LLP, pertaining to Ralph M. Brown Act and Anaheim Transportation Network Conflict of Interest Policy. Direct Board of Directors and applicable Anaheim Transportation Network personnel to sign 2024 ATN Conflict of Interest Policy

18. Receive and file legislative update

Motion by Paul Sanford, seconded by Ronald Kim to postpone items 17 and 18 to the next Board Meeting on March 27, 2024. Motion carried at 4:57 p.m.

YEAS: Fred Brown; Phil Aldax; Carlos Castellanos; Karalee Darnell; Christina Dawson; Santiago Garcia; Matt Hicks; Jennifer Jeanblanc; Bharat Patel; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

PUBLIC HEARING

19. By Resolution 2024-002, recommend approval of Anaheim Transportation Network 2024 Title VI Plan and supporting documents and authorize submittal of the documents to Orange County Transportation Authority and the City of Anaheim

Motion by Carlos Castellanos, seconded by Bharat Patel. Motion carried at 5:06 p.m.

YEAS: Paul Sanford; Fred Brown; Phil Aldax; Karalee Darnell; Christina Dawson; Santiago Garcia; Matt Hicks; Jennifer Jeanblanc; Ronald Kim; Timothy Ransom; Donovan Stephens

NAYS: None

ABSTAIN: None

20. BOARD UPDATES:

Claudina Site Opening Date - February 29, 2024

Holiday Community Events


2024 *RunDisney* Half Marathon

RAISE Grant Submission with the City of Anaheim and ocV!BE

Adjournment of the Anaheim Transportation Network Board of Directors Meeting at 5:08 p.m.

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