

BOARD OF DIRECTORS MEETING AGENDA

DATE: WEDNESDAY, JANUARY 24, 2024
TIME: 3:00 PM – 5:00 PM
LOCATION: CITY OF ANAHEIM
5TH FLOOR CONFERENCE ROOM
200 SOUTH ANAHEIM BOULEVARD
ANAHEIM, CA 92805

Livestream Meeting Link: <https://us02web.zoom.us/j/82442635448>
Meeting ID: 824 4263 5448

BOARD OF DIRECTORS

- **Paul Sanford**
Chairperson
- **Fred Brown**
Vice Chair
- **Phil Aldax**
Director
- **Carlos Castellanos**
Director
- **Karalee Darnell**
Director
- **Christina Dawson**
Director
- **Santiago Garcia**
Director
- **Matt Hicks**
Director
- **Jen Jeanblanc**
Director
- **Ronald Kim**
Director
- **Sarah Monks**
Director
- **William O’Connell**
Director
- **Bharat Patel**
Director
- **Timothy Ransom**
Director
- **Vacant**
Director
- **Cathy Dutton**
Ex-Officio Director
- **Diana Kotler**
Executive Director

ORDER OF BUSINESS: All regular meetings of the ATN begin at 3:00 P.M. Public hearings begin at the beginning of the ATN’s Board of Directors meetings at 3:00 P.M. unless otherwise noted. Closed sessions, if listed, shall begin immediately following “Other Business” or the last item on the open session agenda, or such other time as noted.

REPORTS: Copies of all agenda items and reports are available for review in the ATN office and at www.RideART.org. Any writings or documents provided to a majority of the ATN Board of Directors regarding any item on this agenda (other than writings legally exempt from public disclosure) after distribution of the agenda packet will be made available for public inspection in the Anaheim Transportation Network, located at 1354 S. Anaheim Blvd., Anaheim, CA 92805, during regular business hours.

ADDITIONS/DELETIONS TO THE AGENDA: Finding that there is a need to take immediate action and that the need for action came to the attention of the ATN Board subsequent to the agenda being posted, a 2/3 vote being required.

PUBLIC COMMENTS: Public comments regarding any agenda items or matters within the jurisdiction of the ATN, other than a public hearing item may be made at the time noted “Public Comments”. This is the only opportunity for public input except for scheduled public hearing items. The Chairperson will separately call for testimony at the time of each public hearing. If you wish to speak, please do so at the appropriate time and state your name and address for the record. The time limit established for public comments is three minutes per speaker unless a different time limit is announced. Testimony during public hearings is not subject to the three-minute time limit but speakers are encouraged to be brief. The Chairperson may limit the length of comments during public hearings due to the number of persons wishing to speak or if comments become repetitious or irrelevant. Pursuant to Government Code Section 54954.2(a)(2), no action or discussion by the Anaheim Transportation Network shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff or schedule a matter for a future meeting.



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CALL TO ORDER

Anaheim Transportation Network Board of Directors Meeting

WELCOME & INTRODUCTIONS

ADDITIONS/DELETIONS TO THE AGENDA

PUBLIC COMMENTS

SPECIAL CALENDAR:

1. **Presentation of Resolutions to:**

Operator of the Month of November:	Joel Reyes
Operator of the Month of December:	Victor Benton
Operator of the 4th Quarter:	John Lee
Operator of the Year:	Kevin Case
Excellence Award:	Veronica Garcia
Honorable Mention:	Cynthia Torres

2. **Appoint 2024 Anaheim Transportation Network Executive Ad Hoc Committee and approve an appointment to fill a vacancy on the Anaheim Transportation Network Board of Directors:**

Paul Sanford	Chairperson
Fred Brown	Vice Chairperson
Karalee Darnell	Secretary
Matt Hicks	Treasurer
Donovan Stephens	Appointment

CONSENT CALENDAR:

Items 3 - 12 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff, or the public request the item to be discussed and/or removed from the consent calendar for separate action:

3. [Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on November 15, 2023](#)

4. [Receive and file status report pertaining to Anaheim Transportation Network operations ATN Focus Area Reports – November through December 2023](#)

5. [Receive and file Anaheim Transportation Network Operating Reports](#)
 - a. [Operational Performance Report – November through December 2023](#)
 - b. [Operations Contract Penalty Report – September through November 2023](#)
 - c. [Maintenance Mileage and Road Call Report – November through December 2023](#)
 - d. [Safety and Training: Safety and Security Report – November through December 2023](#)



6. [Receive and file Anaheim Transportation Network Financials Statements through December 2023. Approve credit card payments through December 2023](#)
7. [Receive and file Anaheim Transportation Network Brand Management and Business Development Report for November and December 2023](#)
 - a. [Membership and Outreach Report](#)
 - b. [Customer Service Report](#)
 - c. [Sales Performance Report](#)
 - d. [Social Media, Public Relations, and Communications Report](#)
8. [By Motion, authorize Anaheim Transportation Network CEO to exercise the first option of a three-year agreement for professional services agreement with Jason Pavluchuk and Associates to advise on issues pertaining to Federal Transit Administration and other federal matters](#)
9. [By Motion, authorize Anaheim Transportation Network CEO to execute a three-year agreement to BusGraphix, LLC for bus wrap services in response to RFP 2023-009](#)
10. [By Motion, authorize Anaheim Transportation Network CEO to approve updates to the Anaheim Transportation Network \(ATN\) Employment Manual and Employee Handbook and authorize ATN to distribute updated Employee Arbitration Acknowledgement Forms](#)
11. [By Motion, accept \\$450,847 in SGIP funding from Southern California Gas \(SoCal Gas\) to build MicroGrid and Battery Energy Storage System at Anaheim Transportation Network 1354 South Anaheim Boulevard facility. Authorize CEO, with approval from legal counsel, to execute and/or amend corresponding agreements, as necessary, for implementation of the project](#)
12. [By Motion, authorize Anaheim Transportation Network CEO to execute certain Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal changes that do not substantially change the term and conditions of the Purchase Orders](#)

END OF CONSENT CALENDAR

ACTION ITEMS:

13. [By Motion, accept draft Advancing Neighborhood Network of All \(ANNA\) Strategic Planning and Partnerships Multimodal Transportation Plan and open a 30-day public comment period](#)
14. [By Motion, based on RFP 2023-007 Advisory Services for Alternative Delivery Strategies Evaluation Committee recommendation, authorize Anaheim](#)



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[Transportation Network CEO to execute a professional services agreement with Jones Lang LaSalle Americas, Inc. \(JLL\) in the amount not to exceed \\$613,100](#)

15. [By Motion, authorize Anaheim Transportation Network CEO to execute a professional services agreement with Visit Anaheim for marketing and outreach of the Workforce Development Program in the amount not to exceed \\$103,750](#)
16. [By Resolution No. 2024-001, authorize Anaheim Transportation Network CEO to submit 2023 Annual Compliance and Stakeholder Report to the City of Anaheim in accordance with the Anaheim Municipal Code Section 1.02.020, Ordinance No. 5911 and Ordinance No. 6464](#)

BOARD WORKSHOPS & PRESENTATIONS:

17. [Receive and file information presented by Anaheim Transportation Network legal counsel, Cummins & White, LLP, pertaining to Ralph M. Brown Act and Anaheim Transportation Network Conflict of Interest Policy. Direct Board of Directors and applicable Anaheim Transportation Network personnel to sign 2024 ATN Conflict of Interest Policy](#)
18. [Receive and file legislative update](#)

PUBLIC HEARING

19. [By Resolution 2024-002, recommend approval of Anaheim Transportation Network 2024 Title VI Plan and supporting documents and authorize submittal of the documents to Orange County Transportation Authority and the City of Anaheim](#)

20. BOARD UPDATES:

Claudina Site Opening Date - February 29, 2024

Holiday Community Events

2024 RunDisney Half Marathon

RAISE Grant Submission with the City of Anaheim and ocV!BE

Adjourn Anaheim Transportation Network Board of Directors Meeting

Next regular Anaheim Transportation Network Board of Directors meeting will take place at City of Anaheim 5th Floor Conference Room at 200 South Anaheim Boulevard, Anaheim, on Wednesday, March 27, 2024.

POSTING STATEMENT: On January 19, 2024, a true and correct copy of this agenda was posted at the Anaheim Transportation Network offices at 1354 South Anaheim Blvd., Anaheim, 92805; at 200 South Anaheim Boulevard, Anaheim, CA 92805 and on ATN web site at www.RideART.org.



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Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting may request such modification, accommodation, aid, or service by contacting the Anaheim Transportation Network either in person at 1354 South Anaheim Boulevard, Anaheim, California, or by telephone at (714) 563-5287, no later than 10:00 AM on the day preceding the scheduled meeting.



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