



**Minutes for Meeting - ATN Board of Directors Meeting**

01/25/2023 | 03:00 PM - (GMT-05:00) Eastern Time (US & Canada)

Visit Anaheim (6th Floor Conference Room)

**Members Present (11)**

Diana Kotler; Paul Sanford; Fred Brown; Phil Aldax; Karalee Darnell; Ian Gee; Ronald Kim; William O’Connell; Bharat Patel; Kristina Orrell (Proxy); Trent Nielsen (Proxy)

**Other Attendees**

Fred Whitaker, Cummins & White LLP; Cathy Dutton, Ex-Officio Director; Todd Priest, Todd Priest & Associates; Araceli Castaneda, ATN; Jim Appleby, ATN; Lilia Queen, ATN; Chris Nuccio, ATN; Paula Eberhardt, ATN; Monica Pascua, ATN; Elysia Imai, ATN; Alpha Puente, ATN; Tori Compton, PCAM,LLC; Edwinesha Hill, PCAM,LLC; John Lee, PCAM,LLC; Richard Silva, PCAM,LLC; Suevale Kolone, PCAM,LLC;

**CALL TO ORDER**

Meeting called to order at 3:01 p.m. by Chairman of the Board Paul Sanford

**WELCOME & INTRODUCTIONS**

**ADDITIONS/DELETIONS**

(none)

**PUBLIC COMMENTS**

(none)

**SPECIAL CALENDAR**

**1. Presentation of Resolutions to:**

<b>Operator of the Month of November:</b>	<b>Farzin Bina</b>
<b>Operator of the Month of December:</b>	<b>Richard Silva</b>
<b>Operator of the 4<sup>th</sup> Quarter:</b>	<b>John Lee</b>
<b>Operator of the Year:</b>	<b>Suevale Kolone</b>
<b>Excellence Award</b>	<b>Alpha Puente</b>
<b>Honorable Mention</b>	<b>Monica Pascua</b>

**2. By Motion, pursuant to the Anaheim Transportation Network By-Laws Section Article V Section 5.4a and Article VI Section 6.1:**

**a. Appoint 2023 Anaheim Transportation Network Executive Ad Hoc Committee:**

<b>Paul Sanford</b>	<b>Chairman</b>
<b>Fred Brown</b>	<b>Vice Chair</b>
<b>Karalee Darnell</b>	<b>Secretary</b>
<b>Merit Tully</b>	<b>Treasury</b>

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Motion by Paul Sanford, seconded by Ian Gee. Motion carried at 3:10 p.m.  
YEAS: Fred Brown; Phil Aldax; Karalee Darnell; Ronald Kim; William O'Connell; Bharat Patel; Kristina Orrell\*; Trent Nielsen\*  
NAYS: None  
ABSTAIN: None

**b. Nominate and appoint David Steinbach to fill ATN Board of Directors vacancy created by resignation for the remainder of the vacated term through December 31, 2023**

Motion by Paul Sanford, seconded by Fred Brown. Motion carried at 3:13 p.m.  
YEAS: Phil Aldax; Karalee Darnell; Ian Gee; Ronald Kim; William O'Connell; Bharat Patel; Kristina Orrell\*; Trent Nielsen\*  
NAYS: None  
ABSTAIN: None

**c. Authorize signing of certain corporate banking documents**

**CONSENT CALENDAR:**

*Items 3 - 11 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff, or the public request the item to be discussed and/or removed from the consent calendar for separate action:*

- 3. Receive and approve meeting minutes for the Anaheim Transportation Network Board of Directors meeting held on November 19, 2022**
- 4. Receive and file status report pertaining to Anaheim Transportation Network operations ATN Focus Area Reports – November through December 2022**
- 5. Receive and file Anaheim Transportation Network Operating Reports for November through December 2022**
  - a. Maintenance: Mileage & Road Call Report**
  - b. Safety & Training: Safety & Security Report**
  - c. Operations Contract Penalty Report**
  - d. Operational Performance Report**
- 6. Receive and file Anaheim Transportation Network Financials Statements through December 2022. Approve credit card payments through December 2022**
- 7. Receive and file Anaheim Transportation Network Outreach and Customer Engagement Report for November and December 2022, including customer service, sales, social media, public relations, membership and other communications**
- 8. Authorize Anaheim Transportation Network Executive Director to execute a three-year agreement for professional services agreement with Jason Pavluchuk and**



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Associates to advise on issues pertaining to Federal Transit Administration and other federal matters

9. Authorize Anaheim Transportation Network Executive Director to exercise second amendment to the agreement with TripShot and a pass-through funding agreement with the City of Anaheim in the amount not to exceed \$24,999 to develop a parking guidance system for Center City Anaheim for integration in A-Way WeGo mobile application
10. Approve updates to the following Anaheim Transportation Network policy documents:
  - a. Finance Policy and Accounting Procedures
  - b. Employment Manual and Employee Handbook
  - c. 2021 ATN Fare Policy
11. Authorize Anaheim Transportation Network Executive Director to execute certain Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal changes that do not substantially change the term and conditions of the Purchase Orders

Motion by Paul Sanford, seconded by Karalee Darnell. Motion carried at 3:14 p.m.

YEAS: Fred Brown; Phil Aldax; Ian Gee; Ronald Kim; William O'Connell; Bharat Patel; Kristina Orrell\*; Trent Nielsen\*

NAYS: None

ABSTAIN: None

#### ***END OF CONSENT CALENDAR***

#### **BOARD WORKSHOPS & PRESENTATIONS:**

12. Receive and file information presented by Anaheim Transportation Network legal counsel, Cummins & White, LLP, pertaining to Ralph M. Brown Act and Anaheim Transportation Network Conflict of Interest Policy. Direct Board of Directors and applicable Anaheim Transportation Network personnel to sign 2022 ATN Conflict of Interest Policy

#### **ACTION ITEMS:**

13. By Resolution No. 2023-001, authorize Anaheim Transportation Network Executive Director to submit 2022 Annual Compliance and Stakeholder Report to the City of Anaheim in accordance with the Anaheim Municipal Code Section 1.02.020, Ordinance No. 5911 and Ordinance No. 6464

Motion by Paul Sanford, seconded by Trent Nielsen\*. Motion carried at 4:05 p.m.

YEAS: Fred Brown; Phil Aldax; Karalee Darnell; Ian Gee; Ronald Kim; William O'Connell; Bharat Patel; Kristina Orrell\*



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NAYS: None  
ABSTAIN: None

**14. Authorize Anaheim Transportation Network Executive Director to execute an amendment to the agreement No. PG-01 with California Air Resources Board Sustainable Transportation Equity Project approving new implementation schedule and, in the amount, not to exceed \$200,000**

Motion by Paul Sanford, seconded by Fred Brown. Motion carried at 4:17 p.m.  
YEAS: Phil Aldax; Karalee Darnell; Ian Gee; Ronald Kim; William O’Connell; Bharat Patel; Kristina Orrell\*; Trent Nielsen\*  
NAYS: None  
ABSTAIN: None

**15. Authorize Anaheim Transportation Network Executive Director to execute a professional services agreement with Arcadis IBI Group in the amount not to exceed \$484,938 to facilitate California Air Resources Board Sustainable Transportation Equity Project and FTA Areas of Persistent Poverty projects**

Motion by Paul Sanford, seconded by Phil Aldax Motion carried at 4:17 p.m.  
YEAS: Fred Brown; Karalee Darnell; Ian Gee; Ronald Kim; William O’Connell; Bharat Patel; Kristina Orrell\*; Trent Nielsen\*  
NAYS: None  
ABSTAIN: None

**16. BOARD UPDATES:**

- ANNA Project Update and Schedule for 2023**
- Inrush Mobile Charging System**
- Claudina Site Construction Update**
- EVE Service Launch**
- 20<sup>th</sup> Anniversary Re-Cap of Anaheim Regional Transportation Service**

**Recess Anaheim Transportation Network Board of Directors Meeting at 4:38 p.m.**

**CLOSED SESSION – 2 ITEMS**

**17. Conference with Real Property Negotiators (Gov. Code section 54956.8.)**


Property Address:	2626 East Katella Avenue., Anaheim, CA
Agency Negotiator:	Diana Kotler, Executive Director
Negotiating Parties:	Jim Appleby, Director of Operations Fred Whitaker, Cummins & White LLC Todd Priest, Todd Priest & Associates
Under Negotiations:	Lease Agreement with the City of Anaheim




**18. Personnel Matter – Public Employee Performance Evaluation Pursuant to Govt. Code § 5457(b)(1) – Title: Executive Director**

**Reconvene ATN Board of Directors Meeting and report from ATN Legal Counsel**

**Adjournment of the Anaheim Transportation Network Board of Directors Meeting at 5:15 p.m.**

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