



Anaheim Transportation Network
 Board of Directors Meeting
 Attendance & Summary of Activity

Wednesday, June 24, 2020

Board Member	Organization	Present	Notes
Fred Brown	Desert Palm Hotel & Suites	X	
Charles Harris Mindy Abel*	Visit Anaheim	X	
Ian Gee	Sheraton Park	X	
Ronald Kim Keith Moses*	Prospera Hotels	X	
Dan Lee	City of Anaheim	X	
Bharat Patel	Castle Inn & Suites	X	
Phil Aldax	Anaheim Marriott		
Sarah Monks	Hilton Anaheim		
Shaheen Sadeghi Chris Bennett*	The Lab Holdings	X	Chris Bennett in attendance
Paul Sanford	Wincome	X	
Bill Cleaver	Courtyard by Marriott Theme Park Entrance	X	
Carrie Nocella	Disneyland® Resort		
Brian Sanders	Angels Baseball		
Merit Tully Trent Nielsen*	Honda Center/Anaheim Ducks		
Diana Kotler	ATN	X	
Fred M. Whitaker	Cummins & White LLP	X	



ATN Staff in Attendance:

- Diana Kotler, Executive Director, ATN
- Belinda Trani, Director of Business Development & Brand Awareness
- Paula Eberhardt, Director of Finance & Administration
- Jim Appleby, Project Control Manager
- Araceli Castaneda, HR & Training Manager
- Christine Nuccio, Sales & Product Development Manager
- Jacquelyn Sutterman, Brand Development Strategist

Members of the Public in Attendance:

- Aaron Chaves, PCAM, LLC
- Fred Whitaker, Cummins & White
- Melinda Andrade, Todd Priest and Associates
- Todd Priest, Todd Priest and Associates
- Ray Gorski, Consultant
- Adam Tobin, Answer Advisory
- Jeff Palmer, AMPLY Power
- Norma Lopez, Teamsters Local 952
- Jonathan Thompson, OCTA

Call to Order Time: 3:09 PM

Public Comments: -NONE-

Additions/Deletions to the Agenda: -NONE-

SPECIAL CALENDAR:

1. Presentation of Resolutions to:

Operator of the Month of April:
Operator of the Month of May:

Kristi Granillo
Wilfredo Trejo

CONSENT CALENDAR:

Items 2 –19 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff or the public request the item to be discussed and/or removed from the consent calendar for separate action:

ATN BOD – 06/24/20



Page 2 of 6

Anaheim Transportation Network



2. Receive and approve minutes of the ATN Board of Directors meeting(s) held on Wednesday, April 8, and May 5, 2020
3. Receive and file status report pertaining to the Anaheim Transportation Network operations ATN Focus Area Reports – April through May 2020
4. Receive and file ART Operating Reports for April through May 2020
 - a. Maintenance: Mileage & Road Call Reports
 - b. Safety & Training: Safety & Security Report
 - c. Operations Contract Penalty Report
 - d. Operational Performance Reports
5. Receive and file customer service summary report for April through May 2020
6. Receive and file ATN membership report for April through May 2020
7. Authorize ATN Executive Director to execute a Letter of Engagement with Brown Armstrong, LLC and exercise a second option year of the three-year agreement to provide auditing services and prepare year-end financial report: and authorize Anaheim Transportation Network Executive Director to update banking signatory permissions for Anaheim Transportation Network’s Director of Finance and Administration
8. Receive and file sales report summary for April through May 2020 and Social Media Reports
9. Financial Reports & Credit Card Payments January – March 2020
10. Approve updates to the following ATN policy documents:
 - a. Maintenance Program Policies & Procedures
 - b. ATN Fleet Maintenance Plan
 - c. Transit Asset Maintenance Plan
 - d. ATN Agency Safety Plan (ASP)
 - e. ATN Emergency Operations Plan (EOP)
11. Authorize ATN Executive Director to execute a funding agreement with Southern California Association of Governments for the receipt of Low or No-Emissions Bus Program Projects grant funds from the Federal Transit Administration in the amount of \$2.0 million to support #ElectrifyAnaheim project



12. Authorize ATN Executive Director to execute the option of a one-year extension of the service agreement with Vehicle Technical Consultants for In-Plant Bus Manufacturing Inspection Services
13. Authorize ATN Executive Director to award and execute a service agreement with Turbo Images to provide graphic and bus wrap services in accordance with the proposal submitted in response to RFP#2020-025
14. Authorize ATN Executive Director to execute first option of a three-year agreement with Todd Priest and Associates in the amount not to exceed \$120,000 effective July 1, 2020 through June 30, 2021 for the provision of government affairs and legislative advocacy services
15. Authorize ATN Executive Director to execute and administer said Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal changes that do not substantially change the term and conditions of the Purchase Order
16. In accordance with Anaheim Transportation Network Emergency Unusual and Compelling Urgency Procurement Policy Clause, approve Resolution #2020-006 finding an urgent to extend fuel supply and mobile fuel tank lease agreement with Clean Energy for a 12-month period to supply ATN with Liquefied Natural Gas (LNG) fuel
17. Resolution #2020-005 authorize Anaheim Transportation Network Executive Director to exercise the first one-year option to the agreement between Parking Company of America, Inc., and Anaheim Transportation Network for provision of Anaheim Resort Transportation services for twelve months effective on January 1, 2021 and through December 31, 2021
18. Authorize Anaheim Transportation Network (ATN) Executive Director to update ATN Record Retention Policy and amend certain provisions related to the retention of electronic mail, communications, and Cloud-based computing
19. Receive and file federal Certification and Assurances for Fiscal Year 2020

By Motion Chairman Paul Sanford moved to accept items 2-19 on the Consent Calendar. Items passed in a single motion. Seconded by Director Bharat Patel.

YEAS: Paul Sandford, Fred Brown, Bill Cleaver, Ian Gee, Charles Harris, Ronald Kim, Dan Lee, Chris Bennett

NAYS: NONE

ABSTAIN: NONE

ATN BOD – 06/24/20





END OF CONSENT CALENDAR

BOARD WORKSHOPS & ACTION ITEMS:

20. Review and discuss City of Anaheim and Anaheim Regional Center needs for community-based services - My Day Counts and Senior Wheels:

- a. Authorize Anaheim Transportation Network (ATN) Executive Director to work with these agencies provide transportation needs to the most vulnerable members of Anaheim community;
- b. Authorize Anaheim Transportation Network (ATN) Executive Director to execute operating agreements for services; and
- c. Submit a request to the City of Anaheim of an administrative amendment to the ATN Franchise for inclusion of the above-mentioned services

By Motion Chairman Paul Sanford moved to approve Agenda Item 20. Seconded by Director Fred Brown and passed.

YEAS: Paul Sandford, Bill Cleaver, Ian Gee, Charles Harris, Ronald Kim, Dan Lee, Bharat Patel, Chris Bennett

NAYS: NONE

ABSTAIN: NONE

21. Adopt Anaheim Transportation Network's Post-Covid 19 Recovery Plan – *Re-Open ART & FRAN Safely* – Best Practices and Essential Considerations to safely re-open public transit services

By Motion Chairman Paul Sanford moved to approve Agenda Item 21. Seconded by Director Ronald Kim and passed.

YEAS: Paul Sandford, Fred Brown, Bill Cleaver, Ian Gee, Charles Harris, Dan Lee, Bharat Patel, Chris Bennett

NAYS: NONE

ABSTAIN: NONE

22. Receive and file presentation relating to ATN Energy Strategy and #ElectrifyAnaheim initiative Authorize Executive Director and legal counsel to proceed with Intent to Award exclusive negotiations for Power Purchase Agreement (PPA) with Amply Energy in response to ATN RFP #2020-024. Authorize Executive Director to enter into a design agreement for photovoltaic energy system with Amply Energy in the amount not to exceed \$35,000 *Presentation by Ray Gorski, ATN #ElectrifyAnaheim Technical Consultant*



By Motion Chairman Paul Sanford moved to approve Agenda Item 21. Seconded by Director Bill Cleaver and passed.

YEAS: Paul Sandford, Fred Brown, Ian Gee, Charles Harris, Ronald Kim, Dan Lee, Bharat Patel, Chris Bennett

NAYS: NONE

ABSTAIN: NONE

23. Approve ATN Fiscal Year 2020/21 operating budget and update to the ATN Capital Improvement Program (CIP). Authorize ATN to continue consulting and other construction project management agreements associated with the ATN's CIP and *#ElectrifyAnaheim* initiatives

By Motion Chairman Paul Sanford moved to approve Agenda Item 21. Seconded by Directors Fred Brown and Bill Cleaver and passed.

YEAS: Paul Sandford, Ian Gee, Charles Harris, Ronald Kim, Dan Lee, Bharat Patel, Chris Bennett

NAYS: NONE

ABSTAIN: NONE

BOARD UPDATES:

- *ElectrifyAnaheim* Anaheim – Facility Update
- Grant Application Submission Summary
- CARES Act Funding Update

Adjourn Anaheim Transportation Network Board of Directors Meeting: 5:26 PM