



Anaheim Transportation Network Board of Directors

WEDNESDAY, JUNE 24, 2020
3:00 PM - 5:00 PM

LOCATION CHANGE – VISIT ANAHEIM
6th Floor Conference Room
2099 S. State College Blvd., Suite 600
Anaheim CA 92806

BOARD OF DIRECTORS:

Paul Sanford
Chairperson

Fred Brown
Vice Chair

Phil Aldax
Director

Bill Cleaver
Director

Ian Gee
Director

Charles Harris
Director

Ronald Kim
Director

Dan Lee
Director

Carrie Nocella
Director

Bharat Patel
Director

Sarah Monks
Director

Shaheen Sadeghi
Director

Brian Sanders
Director

Merit Tully
Director

Vacant
Director

Diana Kotler
Executive Director

Join the meeting at: RideART.org/BOD-06-2020

CONFERENCE LINE

Toll Free: +1-408-418-9388
Access Code: 126 455 8737

PUBLIC COMMENTS

Email to:
ARTinfo@atnetwork.org

CALL TO ORDER ATN BOARD OF DIRECTORS MEETING

ORDER OF BUSINESS: All regular meetings of the ATN begin at 3:00 P.M. Public hearings begin at the beginning of the ATN's Board of Directors meetings at 3:00 P.M. unless otherwise noted. Closed sessions, if listed, shall begin immediately following "Other Business" or the last item on the open session agenda, or such other time as noted.

REPORTS: Copies of all agenda items and reports are available for review in the ATN office and at www.RideART.org. Any writings or documents provided to a majority of the ATN Board of Directors regarding any item on this agenda (other than writings legally exempt from public disclosure) after distribution of the agenda packet will be made available for public inspection in the Anaheim Transportation Network, located at 1354 S. Anaheim Blvd., Anaheim, CA 92805, during regular business hours.

ADDITIONS/DELETIONS TO THE AGENDA: Finding that there is a need to take immediate action and that the need for action came to the attention of the ATN Board subsequent to the agenda being posted, a 2/3 vote being required.

PUBLIC COMMENTS: Public comments regarding any agenda items or matters within the jurisdiction of the ATN, other than a public hearing item may be made at the time noted "Public Comments". This is the only opportunity for public input except for scheduled public hearing items. The Chairperson will separately call for testimony at the time of each public hearing. If you wish to speak, please do so at the appropriate time and state your name and address for the record. The time limit established for public comments is three minutes per speaker unless a different time limit is announced. Testimony during public hearings is not subject to the three-minute time limit but speakers are encouraged to be brief. The Chairperson may limit the length of comments during public hearings due to the number of persons wishing to speak or if comments become repetitious or irrelevant. Pursuant to Government Code Section 54954.2(a)(2), no action or discussion by the Anaheim Transportation Network shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.



CALL TO ORDER

Anaheim Transportation Network Board of Directors Meeting

WELCOME & INTRODUCTIONS

ADDITIONS/DELETIONS TO THE AGENDA

PUBLIC COMMENTS

SPECIAL CALENDAR:

1. Presentation of Resolutions to:

Operator of the Month of April:

Kristi Granillo

Operator of the Month of May:

Wilfredo Trejo

CONSENT CALENDAR:

Items 2 –19 on the consent calendar will be acted on by one roll call vote unless members of the ATN Board of Directors, staff or the public request the item to be discussed and/or removed from the consent calendar for separate action:

- 2. Receive and approve minutes of the ATN Board of Directors meeting(s) held on Wednesday, April 8, and May 5, 2020**
- 3. Receive and file status report pertaining to the Anaheim Transportation Network operations ATN Focus Area Reports – April through May 2020**
- 4. Receive and file ART Operating Reports for April through May 2020**
 - a. Maintenance: Mileage & Road Call Reports**
 - b. Safety & Training: Safety & Security Report**
 - c. Operations Contract Penalty Report**
 - d. Operational Performance Reports**
- 5. Receive and file customer service summary report for April through May 2020**
- 6. Receive and file ATN membership report for April through May 2020**
- 7. Authorize ATN Executive Director to execute a Letter of Engagement with Brown Armstrong, LLC and exercise a second option year of the three-year agreement to provide auditing services and prepare year-end financial report: and authorize Anaheim Transportation Network Executive Director to update banking signatory permissions for Anaheim Transportation Network's Director of Finance and Administration**
- 8. Receive and file sales report summary for April through May 2020 and Social Media Reports**



Anaheim Transportation Network



9. **Financial Reports & Credit Card Payments January – March 2020**
10. **Approve updates to the following ATN policy documents:**
 - a. **Maintenance Program Policies & Procedures**
 - b. **ATN Fleet Maintenance Plan**
 - c. **Transit Asset Maintenance Plan**
 - d. **ATN Agency Safety Plan (ASP)**
 - e. **ATN Emergency Operations Plan (EOP)**
11. **Authorize ATN Executive Director to execute a funding agreement with Southern California Association of Governments for the receipt of Low or No-Emissions Bus Program Projects grant funds from the Federal Transit Administration in the amount of \$2.0 million to support #ElectrifyAnaheim project**
12. **Authorize ATN Executive Director to execute the option of a one-year extension of the service agreement with Vehicle Technical Consultants for In-Plant Bus Manufacturing Inspection Services**
13. **Authorize ATN Executive Director to award and execute a service agreement with Turbo Images to provide graphic and bus wrap services in accordance with the proposal submitted in response to RFP#2020-025**
14. **Authorize ATN Executive Director to execute first option of a three-year agreement with Todd Priest and Associates in the amount not to exceed \$120,000 effective July 1, 2020 through June 30, 2021 for the provision of government affairs and legislative advocacy services**
15. **Authorize ATN Executive Director to execute and administer said Master Purchase Orders and to take such actions as are necessary to implement the Scope of Work as outlined in the Purchase Order. Authorize minimal changes that do not substantially change the term and conditions of the Purchase Order**
16. **In accordance with Anaheim Transportation Network Emergency Unusual and Compelling Urgency Procurement Policy Clause, approve Resolution #2020-006 finding an urgent to extend fuel supply and mobile fuel tank lease agreement with Clean Energy for a 12-month period to supply ATN with Liquefied Natural Gas (LNG) fuel**



17. By Resolution #2020-005 authorize Anaheim Transportation Network Executive Director to exercise the first one-year option to the agreement between Parking Company of America, Inc., and Anaheim Transportation Network for provision of Anaheim Resort Transportation services for twelve months effective on January 1, 2021 and through December 31, 2021
18. Authorize Anaheim Transportation Network (ATN) Executive Director to update ATN Record Retention Policy and amend certain provisions related to the retention of electronic mail, communications, and Cloud-based computing
19. Receive and file federal Certification and Assurances for Fiscal Year 2020

END OF CONSENT CALENDAR

BOARD WORKSHOPS & ACTION ITEMS:

20. Review and discuss City of Anaheim and Anaheim Regional Center needs for community-based services - My Day Counts and Senior Wheels:
 - a. Authorize Anaheim Transportation Network (ATN) Executive Director to work with these agencies provide transportation needs to the most vulnerable members of Anaheim community;
 - b. Authorize Anaheim Transportation Network (ATN) Executive Director to execute operating agreements for services; and
 - c. Submit a request to the City of Anaheim of an administrative amendment to the ATN Franchise for inclusion of the above-mentioned services
21. Adopt Anaheim Transportation Network's Post-Covid 19 Recovery Plan – *Re-Open ART & FRAN Safely* – Best Practices and Essential Considerations to safely re-open public transit services
22. Receive and file presentation relating to ATN Energy Strategy and #ElectrifyAnaheim initiative Authorize Executive Director and legal counsel to proceed with Intent to Award exclusive negotiations for Power Purchase Agreement (PPA) with Amply Energy in response to ATN RFP #2020-024. Authorize Executive Director to enter into a design agreement for photovoltaic energy system with Amply Energy in the amount not to exceed \$35,000 *Presentation by Ray Gorski, ATN #ElectrifyAnaheim Technical Consultant*
23. Approve ATN Fiscal Year 2020/21 operating budget and update to the ATN Capital Improvement Program (CIP). Authorize ATN to continue consulting and other construction project management agreements associated with the ATN's CIP and #ElectrifyAnaheim initiatives





BOARD UPDATES:

- ***ElectrifyAnaheim* Anaheim – Facility Update**
- **Grant Application Submission Summary**
- **CARES Act Funding Update**

Adjourn Anaheim Transportation Network Board of Directors Meeting

Next regular ATN Board of Directors meeting will take place at the Anaheim Regional Transportation Intermodal Center (ARTIC) 2nd Floor Conference Room 2626 East Katella Avenue, Anaheim, on Wednesday, August 26, 2020.

POSTING STATEMENT: On June 19, 2020, a true and correct copy of this agenda was posted at the ATN offices at 1354 South Anaheim Blvd., Anaheim, 92805; at 2626 East Katella Ave., Anaheim, CA 92806 and on ATN website at www.RideART.org.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Anaheim Transportation Network either in person at 1354 South Anaheim Boulevard, Anaheim, California, or by telephone at (714) 563-5287, no later than 10:00 AM on the day preceding the scheduled meeting.