



**Anaheim Transportation Network
Board of Directors Meeting Minutes
Wednesday, May 22, 2013
3:00 P.M. – 5:00 P.M.**

**Anaheim Convention Center
Mezzanine Conference Room
800 West Katella Avenue, Anaheim, CA 92802**

Board members in attendance:

Jerry Alder, Anaheim GardenWalk
Marcus Borman, Anaheim Marriott
Fred Brown, Desert Palm Hotel & Suites
Grant Dawdy, The Walt Disney Company
Jeff Morse, DoubleTree Guest Suites
Bill O'Connell, BW Stovall Hotels
Paul Sanford, Anabella Hotel

ATN Staff Present:

Diana Kotler, ATN
Barbara Adams, ATN
Lita Aguilar, ATN

Legal Counsel:

Fred Whitaker, Cummins & White, LLP

Ex-Officio Members:

Robert Johnson, MV Transportation, Inc.

ATN Members Present:

Linda Johnson, City of Anaheim

Members of the Public Present:

Rick Bacigalupo, OCTA
Tony Bruno, Sheraton Park Hotel
Joe Escobedo, MV Transportation, Inc.
Jay Mitchell, MV Transportation
Alyson Price, Curt Pringle & Associates
Brian Sullivan, National Express Transit
Sue Zuhlke, OCTA

AGENDA

Call To Order: ATN Board of Directors meeting called to order at 3:04 p.m.

WELCOME & INTRODUCTIONS

SPECIAL CALENDAR

1. Welcome to ATN members to the semi-annual General Membership meeting.
2. Diana Kotler presented a resolution for Jacqueline Mitchell the Anaheim Resort Transportation Operator of the Month of March

ADDITIONS/DELETIONS TO THE AGENDA -- NONE

PUBLIC COMMENTS – NONE

CONSENT CALENDAR:

3. Received and approved minutes of the ATN Board of Directors meeting held on Wednesday, April 24, 2013
4. Received and filed status report pertaining to the Anaheim Transportation Network operations *ATN Focus Area Reports – April 30, 2013*
5. Received and filed ART Operating Reports through April 30, 2013
6. Received and filed ATN membership report
7. Received and closed financial reports for the period March 31, 2013. File draft financial reports for the period April 30, 2013
8. Received and filed customer service summary for April 30, 2013
9. Received and filed sales report summary for April 30, 2013

By Motion (Sanford/Brown) items 3-9 on the consent calendar were acted on and approved by one roll call vote.

AYES: 7
NOES: 0
ABSTAIN: None

OPERATIONAL REPORT

10. ART operational update – monthly report provided by MV Transportation, Inc.

Robert Johnson, MV Transportation’s General Manager for the Anaheim division provided an operational update for the Anaheim division. In addition, Mr. Johnson discussed the passing of CHP inspections with MV and ATN cooperation. Additionally, he informed the ATN Board of Directors about

transportation service provided for Disneyland's 24-hour day event on May 24, 2013 would entail 7 continuous shifts for ART operations. Preparations for the event are completed and MV is ready to provide services as requested by the ATN.

ACTION CALENDAR:

11. Receive report from the ATN Request for Qualifications for ART Services sub-committee. Approve a short list of pre-qualified transportation providers in response to the Request for Qualifications for ART Services.

The ATN release Request for Qualifications to solicit proposals from transportation providers for Anaheim Resort Transportation (ART) services. A two-step process for selection of the best qualified transportation services contractor began with submission of Qualification Statements. Seven (7) Qualification Statements were received by the ATN. Transportation service contractors who passed the first evaluation phase of the process will be requested to submit formal proposals to the ATN for further consideration as a preferred transportation provide for ART services.

The Evaluation Committee for the ART Services RFQ met on April 30, 2013 to review the submission packages and Qualification Statements from the transportation providers that responded to the RFQ.

ATN received proposals from seven (7) companies. The Evaluation Committee recommends a short list of companies, with the combined score of 80 points and above to move forward in the selection process. This process will include submission of formal operating plans and cost proposals.

Results of the work efforts of the ART Services RFQ Committee are provided below:

List of recommended transportation services providers to receive invitation to participate in the RFP process:

1. MV Transportation, Inc.	92.57
2. Veolia Transportation	90.29
3. McDonald Transit	88.29
4. First Transit	85.43
5. National Express	82.29

List of transportation services providers not recommended to receive invitation to participate in the RFP process:

1. Empire Transportation, Inc.	75.43
2. Bauer's Intelligent Transportation	70.71

The Evaluation Committee has recommended that the five listed companies above, with scores of 80 or more points, to be invited to participate in Request for Proposal (RFP) process. Upon approval of the shortlist above, the next two steps in the process are:

June 2013 Evaluation Committee meeting to review draft of the RFP
July 2013 RFP reviewed and approved by the ATN Board of Directors

Staff recommendation is to send invitations to participate in the RFP to the following short list of transportation companies:

1. First Transit
2. McDonald Transit
3. MV Transportation
4. National Express
5. Veolia Transportation, Inc.

By Motion (Sanford/Brown), the ATN Board of Directors authorized the Executive Director to send invitation to participate in the Request for Proposal (RFP) to the short list of companies above.

AYES: 7
NOES: 0
ABSTAIN: None

12. Review and file recommendations provided through the federal triennial review of ART services. Authorize staff to implement recommendations outlined in the federal triennial review.

Every three years the Federal Transit Administration (FTA) conducts a triennial review as a management tool for examining grantee performance and adherence to current FTA requirements and policies.

The review examines how recipients of Urbanized Area Formula Program funds meet statutory and administrative requirements, especially those that are included in the Annual Certifications and Assurances that grantees submit. The review examines 23 areas.

Additionally, the review gives FTA an opportunity to provide technical assistance on the latest FTA requirements and aids FTA in reporting to the Secretary, Congress, other oversight agencies, and the transit community on the Urbanized Area Formula Program.

As a sub-recipient of federal funds through OCTA, the review was conducted by an outside consultant retained by OCTA.

Summary:

Number of Items Reviewed: 177
Outcome: No Further Action Required on 121 Items
Update Required: 56 items

A summary of the Triennial review recommendations will be presented at the OCTA Board of Directors meeting in July 2013.

By Motion (Morton/Brown), authorized the Executive Director to file recommendations and initiate update process for the required items.

AYES: 7
NOES: 0
ABSTAIN: None

13. Review and discuss ATN Fiscal Year 2013/2014 operating budget. Final adoption of the ATN Fiscal Year 2013/2014 operating budget is planned for June 26, 2013 ATN Board of Directors meeting.

Informational Item – No Action Required.

Discussion:

Executive Director gave an overview of the Walt Disney Company project. She detailed that approximately 40 to 42 buses are needed on days on the busiest days at Disneyland. She also indicated that the Pumba lot is only open 100 days of the year. She also requested quantification of additional buses for the Disney contract. She indicated that there are lots of options for short term availability of buses and additional investment in the facility if we need new buses.

A need for further discussion and deliberation of contractual arrangements between the ATN and Orange County Transportation Authority for the lease, maintenance and fueling of 35 Liquefied Natural Gas buses.

Executive Director discussed the opportunity available for ATN to participate in the deployment of electric buses with Proterra. The FTA is seeking to fund a total of 35 buses in one area under a federal grant which essentially makes these buses no cost to ATN. The Proterra buses have a 40 mile driving range and take only seven (7) minutes to charge.

14. Board Updates:

- a. ART Fleet Update – 3 new buses received. The entire 20-bus order funded by federal Clean Fuel and State of Good Repair grant programs has been received.
- b. Relocation Update – The relocation to the new ART facility is moving along on schedule.

No action required.

CLOSED SESSION:

Closed session convened at 4:35 p.m.

Conference with real property negotiator Executive Director Diana Kotler, pursuant to Government Code Section 54956.8, concerning potential terms and conditions of acquisition and/or disposition of the property identified below:

Property Location: 321 West Katella Avenue, Anaheim, California 92806
Owner/Negotiating Party: Anaheim Capital Partners LLC; dba Anaheim Retail Partners LLC
ACPL 399 Park Avenue, 6th Floor, New York, NY 10022

Adjourn Closed Session at 5:05 p.m. ATN legal counsel, Mr. Whitaker, made a report. No action to report.

Next regular ATN Board of Directors meeting will take place at the Anaheim Convention Center Room 206, 800 West Katella Avenue, Anaheim, on Wednesday, June 26, 2013.