



Anaheim Transportation Network Board of Directors

Wednesday, August 28, 2019
3:00 P.M. – 5:00 P.M.

Anaheim Regional Transportation Intermodal Center
2nd Floor Conference Room
2626 East Katella Avenue
Anaheim, CA 92806

BOARD OF DIRECTORS:

Paul Sanford
Chairperson

Fred Brown
Vice Chair

Charles Harris
Director

Ian Gee
Director

Ronald Kim
Director

Dan Lee
Director

Carrie Nocella
Director

Bharat Patel
Director

Bhavesh "Bo" Patel
Director

Jeffrey Runsten
Director

Shaheen Sadeghi
Director

Brian Sanders
Director

Merit Tully
Director

Vacant
Director

Vacant
Director

Diana Kotler
Executive Director

AGENDA

ATN Board Members in Attendance:

Bharat Patel, Castle Inn & Suites
Bill Cleaver, Courtyard Anaheim Theme Park Entrance
Charles Harris, Visit Anaheim
Dan Lee, City of Anaheim
Fred Brown, Desert Palms
Ian Gee, Sheraton Park
Paul Sanford, Westin Anaheim Hotel
Keith Moses (Proxy), Prospera Hotels
Trent Nielsen (Proxy), Anaheim Ducks

ATN Staff Present:

Diana Kotler
Belinda Trani
Paula Eberhardt
Jacquelyn Sutterman
Araceli Castaneda
Jasdeep Khabra
Victor Jimenez
Jared Parsons
Bilkis Escalante
Jim Appleby
Lynn Keller

Members of the Public Present:

Linda Johnson, City of Anaheim
Fred Whitaker, Cummins & White
Aaron Chaves, PCAM, LLC
Pep Valdes, PCAM, LLC
Adam Tobin, DHS Consulting
Steve Wilks, IBI Group
Paul Simonds, Curt Pringle & Associates



Members of the Public Present (Cont'd):

Todd Priest, Todd Priest and Associates
Melinda Andrade, Todd Priest and Associates
Kris Murray, KLM Strategies
Jonathan Thompson, OCTA
Ramiro Herrera, DHS Consulting

Call to order ATN Board of Directors meeting at 3:08 pm.

Welcome and Introductions:

Director Diana Kotler welcomed the ATN Board of Directors to our March 2019 Board Meeting and announced the following:

- Introduced Executive Vice President, Pep Valdes and Vice President Operations, Aaron Chaves, both from PCAM, LLC
- Announced reorganizational changes and introduced Jasdeep Khabra and Victor Jimenez as new Operations Manager and Technology and Operations Support Manager, respectively.
- Introduced Operator of the Quarter and new ATN staff member to the Board of Directors, Jared Parsons

Additions/deletions to the agenda – None

Public Comments: Lynda Johnson announced that the City of Anaheim will hold a community open house on August 29, 2019 to discuss the Anaheim Resort Area

SPECIAL CALENDAR:

1. Executive Director Diana Kotler invited staff to make special recognition of and presentation of Resolutions to:
 - Operator of the Month for May– James Morrison
 - Operator of the Month for June – Kevin Case
 - Operator of the Month for July – John Shelton
 - Operator of the Quarter – Jared Parsons
2. By Motion, appoint Bill Cleaver with Courtyard Anaheim Theme Park Entrance to fill a vacancy on the Anaheim Transportation Network Board of Directors through December 2020

Chairman Paul Sanford motions to approve item two to appoint Bill Cleaver with Courtyard Anaheim Theme Park Entrance to fill a vacancy on the Anaheim Transportation Board of Directors through December 2020.

Seconded by Director Charles Harris.





YEAS: Paul Sanford, Fred Brown, Ian Gee, Dan Lee, Bharat Patel, Jeffrey Runsten, Bill Cleaver, Keith Moses, Trent Nielsen

NAYS: NONE

ABSTAIN: NONE

CONSENT CALENDAR:

Items 3 – 9 on the consent calendar will be acted on by one roll call vote unless member of the ATN Board of Directors, staff or the public request the item to be discussed and/or removed from the consent calendar for separate action.

3. Receive and approve minutes of the ATN Board of Directors meeting held on Wednesday, May 22, 2019 and Special Board of Directors meeting held on July 24, 2019
4. Receive and file status report pertaining to the Anaheim Transportation Network operations ATN Focus Area Reports – May through July 2019
5. Receive and file ART Operating Reports for May through July 2019
 - a. Maintenance: Mileage & Road Call Reports
 - b. Safety & Training: Safety & Security Report
 - c. Operations Contract Penalty Report
 - d. Operational Performance Reports
6. Receive and file customer service summary report for May through July 2019
7. Receive and file ATN membership report for May through July 2019
8. Receive and file ATN Financials Statements for April and May 2019. Approve credit card payments for May through July 2019. Authorize ATN staff to begin preparation of Financial Audit and Report for Fiscal Year 2019
9. Receive and file sales report summary for May through July 2019

By Motion Paul Sanford moved to accept items 3-9 on the Consent Calendar. Items passed in a single motion. Seconded by Director Bharat Patel.

YEAS: Paul Sanford, Fred Brown, Ian Gee, Dan Lee, Jeffrey Runsten, Bill Cleaver, Keith Moses, Trent Nielsen, Charles Harris

NAYS: NONE



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ABSTAIN: NONE

END OF CONSENT CALENDAR

OPERATIONAL REPORT:

10. ART Operational Update – Report provided by Parking Company of America (PCA)

Aaron Chavez, PCA – Transition of Anaheim Resort Transportation Service from Transdev to PCA effective Wednesday, August 28, 2019

Aaron Chaves, Vice President of Operations of PCA provided an update concerning the recruitment and onboarding of Operators.

BOARD WORKSHOP:

11. Overview of ATN new facility design and construction processes to house 40 Zero Emission Buses on order with BYD, USA. Award consulting agreement to render Owner’s Representative construction management services to IBI Group and DHS Consulting

DISCUSSION:

Director Kotler presented information, as outlined in the Staff Report to the Board of Directors.

Chairman Sanford states that the design of the building needs to have community and board involvement, must have branding on façade. Legal Counsel Fred Whitaker states that ATN is required to get final approval from the city.

Chairman Sanford emphasizes to ensure that we don’t rush and that we focus on all components, including façade of the building.

Chairman Sanford asks if we have negotiated to have a marketing component (e.g., communications, branding and public relations) to brand and advised director Kotler to work with groups. Director Kotler states that from the public relations perspective, Todd Priest & Associates will communicate progress to the community

Chairman Sanford opens for public comment on item 11.

– No Comments –

Chairman Sanford motions to approve item 11.

Seconded by Director Bill Cleaver.

YEAS: Paul Sanford, Fred Brown, Charles Harris, Ian Gee, Dan Lee, Bharat Patel, Jeffrey Runsten, Keith Moses, Trent Nielsen

NAYS: NONE

ABSTAIN: NONE



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ACTION CALENDAR:

12. Review and approve Anaheim Transportation Network (ATN) Ad Hoc Committee recommendations to amend Anaheim Resort Transportation (ART) retail assessment rates. Authorize ATN to work with City of Anaheim to update mitigation monitoring processes for future developments

DISCUSSION:

Director Kotler presented information, as outlined in the Staff Report to the Board of Directors and explains that the current retail rate is based on the Board decision dating back 7-8 years and that the new retail assessment structure needs to include new developments, including mixed-use developments. Instead of the current non-equitable approach of “one-size-fits-all”, the new retail assessment addresses the differences between a free-standing business versus an adjoining development.

IBI Group Representative, Steve Wilks, discusses the assessment methodology and strategy to the Board of Directors. Director Kotler explains that there are three components that will carry ongoing costs for FRAN Service.

Vice Chair Brown acknowledged thoughtful work by the Committee’s and thoughtful methodology presented by the consulting team. Vice Chair Brown states that this topic was discussed by the Board for quite some time and it is time to move forward with Committee and staff recommendation.

Vice Chair Fred Brown motions to approve item 12.
Seconded by Director Harris.

YEAS: Paul Sanford, Fred Brown, Ian Gee, Dan Lee, Bharat Patel, Jeffrey Runsten, Bill Cleaver, Keith Moses, Trent Nielsen

NAYS: NONE

ABSTAIN: NONE

RECUSED: Paul Sanford

OTHER UPDATES:

- a. Low No Grant Award from Federal Transit Administration – Next Steps
- b. Social Media Campaign Update & Partnership with Visit Anaheim
- c. Legislative, Advocacy and Public Relations Strategy & Work Program Adjourn Anaheim Transportation Network Board of Directors Meeting

Adjourn Anaheim Transportation Network Regular Board of Directors meeting adjourned at 4:50pm.

Next regular Board of Directors meeting is scheduled for Wednesday, November 20, 2019.





**Anaheim Transportation Network
Board of Directors
Special Meeting**

Wednesday, October 23, 2019
3:00 P.M. – 5:00 P.M.

BOARD OF DIRECTORS:

Paul Sanford
Chairperson

Fred Brown
Vice Chair

Bill Cleaver
Director

Charles Harris
Director

Ian Gee
Director

Ronald Kim
Director

Dan Lee
Director

Carrie Nocella
Director

Bharat Patel
Director

Bhavesh "Bo" Patel
Director

Jeffrey Runsten
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Shaheen Sadeghi
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Brian Sanders
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Merit Tully
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Vacant
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Diana Kotler
Executive Director

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ATN Board Members in Attendance:

Bill Cleaver, Courtyard Anaheim Theme Park Entrance
Brian Sanders, Angels Baseball
Charles Harris, Visit Anaheim
Chris Benneh (Proxy), The Lab Holdings
Dan Lee, City of Anaheim
Ian Gee, Sheraton Park
Keith Moses (Proxy), Prospera Hotels
Merit Tully, Anaheim Ducks
Paul Sanford, Wincome Hospitality
Sarah Monks (Proxy), Hilton Anaheim

ATN Staff Present:

Diana Kotler
Araceli Castaneda
Jim Appleby
Paula Eberhardt

Members of the Public Present:

Fred Whitaker, Cummins & White LLP
Jerry Wilkins, Upright Construction
Jonathan Thompson, OCTA
Ramiro Herrera, DHS Consulting LLC



Call to order ATN Board of Directors special meeting 3:04 PM.

Welcome and Introductions – Director Diana Kotler welcomed the ATN Board of Directors to our March 2019 Board Meeting and introduced:

- Jerry Wilkins – Uprite Construction
- Ramiro Herrera – DHS Consulting, LLC

Additions and/or deletions to the meeting agenda – None

Public Comments – None

ACTION CALENDAR:

1. Approve Resolution #2019-006 authorizing Anaheim Transportation Network (ATN) Executive Director to accept funding from Federal Transit Administration (FTA) for 2019 Low or No Emission Vehicle Program - 5339(c) and to execute a Cooperative Passthrough Funding Agreement with Southern California Association of Governments (SCAG) for \$2.0 Million

Director Diana Kotler explains the grant application request to FTA and states that \$176M was originally requested. ATN was the only agency in California to receive the grant award under the LoNo program. SCAG will serve as a mediator and a Memorandum of Understanding is currently being drafted and finalized by December; five percent of the grant will go to SCAG administration. Additionally, SCAG will be responsible for submitting status reports directly to FTA on our behalf.

2. Approve *#ElectrifyAnaheim* project budget and direct staff to amend Anaheim Transportation Network 2018/2024 Capital Improvement Program accordingly

Director Kotler states that the *#ElectrifyAnaheim* project can be broken down into four major programs and consists of nine different funding sources. Chairman Sanford asks Director Kotler to provide three advantages of this project. Director Kotler expressed personal interest in seeing our community benefit from the ecologically conscious decision to *#ElectrifyAnaheim* which will modernize ART fleet, help achieve cleaner air, as well as improve safety and security for ART service.

3. Approve Resolution #2019-007 authorizing ATN Executive Director to procure Construction Services Agreements not to exceed \$11.0 Million as follows:
 - a. Execute a Sole Source Guaranteed Maximum Price Construction Manager At-Risk Agreement with Uprite Construction for Design, Build Services as the General Contractor at both the Manchester Sliver and Claudina locations (CMAR) in the form attached as may be finally modified if approved by counsel and the Chairman;
 - b. Solicit and procure competitive bids under ATN Procurement Manual for prevailing wage construction services agreements with the various construction trades necessary under the CMAR;



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- c. Solicit, procure and enter into consulting services agreements under ATN Procurement Manual with respective technical consultants to advise ATN and oversee #ElectrifyAnaheim project; and
- d. Provide regular reports to the ATN Board of Directors for progress under the CMAR, and to seek approval of the Trade Bids and Electrify Anaheim consulting contracts

Chairman Sanford motions to approve agenda item one. Seconded by Merit Tully.

YEAS: Bill Cleaver, Brian Sanders, Charles Harris, Chris Benneh (Proxy), Dan Lee, Ian Gee, Keith Moses (Proxy), Paul Sanford, Sarah Monks (Proxy)

NAYS: NONE

ABSTAIN: NONE

Chairman Sanford motions to approve agenda item two. Seconded by Ian Gee.

YEAS: Bill Cleaver, Brian Sanders, Charles Harris, Chris Benneh (Proxy), Dan Lee, Keith Moses (Proxy), Merit Tully, Paul Sanford, Sarah Monks (Proxy)

NAYS: NONE

ABSTAIN: NONE

Chairman Sanford motions to approve agenda item three. Seconded by Bill Cleaver.

YEAS: Brian Sanders, Charles Harris, Chris Benneh (Proxy), Dan Lee, Ian Gee, Keith Moses (Proxy), Merit Tully, Paul Sanford, Sarah Monks (Proxy)

NAYS: NONE

ABSTAIN: NONE

Adjourn Anaheim Transportation Network Special Meeting of the Board of Directors at 3:58 p.m.



Anaheim Transportation Network