



**REQUEST FOR QUALIFICATIONS 2018-006
SUPPLEMENTAL DRIVING SERVICES**

ISSUE DATE: JULY 27, 2018

RE: RESPONSES TO QUESTIONS

RFQ DUE DATE: AUGUST 10, 2018

FROM: JIM APPLEBY, PROJECT MANAGER

TO: PROSPECTIVE PROPOSERS

1. We will provide all training for the staff as detailed on pages 17-18 of the RFQ; however, regarding the "Tourism Ambassador Training" described on P.18 of the RFQ, will ATN provide this training or is the tourism ambassador training to be scheduled by us through a 3rd party?

Answer - Tourism Ambassador Training will be provided by ATN.

2. The RFQ does not mention a number of copies to be turned in. Is it only one original needed? Does a copy on a flash drive need to be submitted?

Answer – Only one original is required. A flash drive copy is not required but may be included.

3. On P. 26, Number 2 "Contents and Organization," a reference is made to a page limit, but there isn't a page limit mentioned in the RFQ. What is the page limit?

Answer – There is no page limit specified in the RFQ. Proposers should limit themselves to content that will easily enable the evaluation committee to make informed decisions about the qualifications of the proposer.

4. Should the response be printed single-sided or double-sided? Single-spaced or double-spaced?

Answer – This was not specified in the RFQ. Proposers may choose a format they believe will easily enable the evaluation committee to make informed decisions about the qualifications of the proposer.



5. Attachment 1 (Cost Proposal) also says “Proposal Cover Page.” Is this page to be the first page of the response, or can it be tabbed in a “Cost” section within Required Forms?

Answer – This page is intended to be used as the cover page of the proposal. You may add this page a second time in a cost section tab if you choose.