

ART Guest Occupancy Forecast for the Period of _____ 2015

NOTE: All data will remain confidential, be lumped by route and only be used for ART capacity planning and not shared. Thank you!



Operated by the Anaheim Transportation Network

1354 S. Anaheim Blvd. Anaheim, CA 92805
(714) 563-5287 – phone, (714) 563-5289 – fax

DUE BY 5 P.M. EVERY MONDAY

Hotel/Motel Name _____ Telephone: _____ Fax: _____

Street Address: _____ City: Anaheim Zip: 92802

Of Hotel/Motel Rooms: _____ Authorized Representative Name: _____

DAILY PROJECTED HEADCOUNT

Day of the Week	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu
For Leisure: # of Guests														
For Convention: # of Guests														

Will you have any groups staying at your property? ____ Yes ____ No ***If yes, complete attachment***

Will you have any guests with special needs? ____ Yes ____ No. ***If yes, describe on attachment.***

If yes, please describe: _____

SHORT TERM FORCAST

Please note your forecasts in the form you are comfortable providing– occupancy, headcount, etc. and note leisure vs. convention bookings.

30 DAYS OUT	60 DAYS OUT	90 DAYS OUT

Guest Occupancy Forecast is due each Monday

Authorized Representative Signature: _____

with guest occupancies projected for the following week. Please fax this report to the Anaheim Resort Transit Fax at (714) 563-5289.

Date: _____

ATN Verification: _____

GROUP(S) MOVEMENT REPORT

For the Week of _____ 2015

DUE BY 5 P.M. EVERY MONDAY

Name of the Group _____ Does this group need to travel together? _____ Yes _____ No

If Yes, Anticipated # Of Guests In The Group _____ Desired Pick-Up Times _____ a.m. _____ p.m.)

Name of the Group _____ Does this group need to travel together? _____ Yes _____ No

If Yes, Anticipated # Of Guests In The Group _____ Desired Pick-Up Times _____ a.m. _____ p.m.)

Name of the Group _____ Does this group need to travel together? _____ Yes _____ No

If Yes, Anticipated # Of Guests In The Group _____ Desired Pick-Up Times _____ a.m. _____ p.m.)

Special Needs: _____

If necessary, please make copies of this form

ANAHEIM RESORT TRANSIT, 1354 S. Anaheim Blvd. Anaheim, CA 92805 (714) 563-5287 – phone, (714) 563-5289 – fax